

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**CONTRACT NO: DCRL-2018-R-0059**

**CAPTION: PRTF-FINR OWB**

**PROPOSED CONTRACTOR: Florida Institute for Neurologic Rehabilitation**

**PROGRAM AGENCY: Child and Family Services Agency**

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304; 1702 and 1700

**2. MINIMUM NEED:**

The Contractor shall provide Psychiatric Residential Treatment Services twenty-four (24) hours per day, seven (7) days a week and 1:1 supervision to emotionally disturbed wards of Child and Family Services Agency (CFSA). The Contractor shall provide intensive residential and medical treatment services to CFSA clients. The residential and medical treatments are part of a continuum of care, which provides services at varying levels of intensity from the most to least restrictive. This continuum of care is dynamic; treatment services provided to the clients are geared toward improving the level of functioning so those clients progress to less restrictive settings and increased levels of functioning.

**3. ESTIMATED REASONABLE PRICE:**

**\$88,200.00**

**4. FACTS WHICH JUSTIFY EMERGENCY PROCUREMENT:**

CFSA has a client in care that is a danger to himself and others. He is currently at a facility and will be released this week. If the client is released from the current facility and a proper placement has not been identified the client will not have the proper care needed. The only appropriate facility willing to accept this client is Florida Institute for Neurologic Rehabilitation, (FINR).

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**7. DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.02). [I further find that the contractor listed above](#) has been mandated by the Superior Court of the District of Columbia Family Court. Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

\_\_\_\_\_  
Date